**REQUEST FOR PROPOSAL  
SPECIFICATION OF WORKS**

**Procurement No:** **RFP-MXXX-2020-000**

## Specification Background

The extension veranda for HM MFMRD residence consist of upgrading works to the existing flat roofing veranda which will be transformed to a slope roofing veranda supported by concrete walls and. The upgrading works required expected to maximise living space and provide clean roofing rainwater catchment to be connected to existing water tanks system.

Due to limited living space of the entire building, the upgraded veranda as extension will be used for lounge and existing lounge as dining room. The new structure component includes slope roofing with ceiling, two to three layer of concrete wall that extended with timber louver frame, security wire and windscreen to prevent rainwater splashing. Minor The existing structure will be demolished, and concrete floor retained to be used for new veranda.

### Requirements Tenderers are required to provide the following documents to form part of their submissions.

* Covering letter
* Certificate of compliance form
* Business Registration and Valid construction licence.
* Technical component must include Team composition, narrative on how to procure materials and brief methodology on procurement construction work procedures, work program, and at least 3 references.
* Financial Component – Include Fee structure using BOQ/Material list template provided, Financial statement in last three years and financial plan that link activity and payment mechanisms.

### Related services

Electricity works and plumbing are related services might be required during construction of new veranda.

### Project Time & Final Delivery

* Project materials should be procured and delivered to the site within one weeks after signing of contract and receipt of first advance payment.
* Project construction period should not exceed 2 months.

## Description of the Works (Here, list all items to be Tendered)

* Construction Specification; Refer to detail specification of work highlighted on Page **A09** of ***MFMRD HM Residence Veranda -Final design***
* Project materials; Refer to Bill of Quantities (BOQ) provided in BOQ template attached - ***MFMRD HM Residence Veranda BOQ***

## Tenderer’s References

### Relevant similar deliveries carried out in the last five years

Please, provide information on each delivery for which your firm/entity, either individually as a corporate entity or as one of the major companies within an association, was legally contracted.

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| Works delivered | Reference | Contact details | Value |
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